



Kidzone Application Form

Please complete in block capitals

Gender					
Child's Surname					
Child's Forename(s)					
Date of Birth					
Current Primary School					
Preferred start date					
Please indicate hours and days of care required. We try to be as flexible as possible.					
Hours of care	Mon	Tue	Wed	Thu	Fri
3-5pm					
3-6pm					
	Parent/Guardian/Carer Name		Parent/Guardian/Carer Name		
Home Tel No					
Home Address including postcode					
Mobile No					
Email address					
Employer (if applicable)					
Work Tel No					
Can you be contacted at work in an emergency?					

Parent/Guardian/ Carer Name	Previous address including postcode (most recent first)	From	To
Parent/Guardian/ Carer Name	Previous address including postcode (if different from above)	From	To
Other relevant emergency contact/s (please provide at least one)			
Name	Relationship	Address and/or contact Tel Nos	

Health details		
GP Name	Address	Tel No
Other health professional	Address	Tel No
Medical conditions/allergies/dietary requirements		
Other education centres attended/attending		
Current establishment	Start date	Days/times attending
Other professionals and agencies/services involved with child/young person		
Additional information		
Signature of parent/guardian/carer _____ Date _____		
To be completed by admin/management		
Application received		Start date

Language, religion, ethnic background and national identity

This information is strictly controlled by law, and cannot be passed on to outside agencies – except in accordance with the provisions of the Data Protection Act 1998

1 First language in the home

2 Other languages used in the home

3 Religion of pupil

or

Parent does not wish to disclose this information

4 Ethnic origin of pupil

or

Parent/guardian does not wish to disclose this information

5 National identity of pupil

or

Parent/guardian does not wish to disclose this information

6 Asylum status of pupil

Asylum Seeker

☐

Refugee

☐

Not applicable

☐

Kidzone Consent Form

Please tick the box to confirm your agreement

☐

In the event of an accident within Kidzone we will administer First Aid only. If further medical treatment is deemed necessary, I consent to any necessary medical or surgical treatment which a medical officer regards as necessary for my child.

(Parents are always contacted in cases of emergency).

☐

I consent to my child taking part in outings both walking and using the centre's mini-bus within the local vicinity. (The bus has three point seat belts according to appropriate legislation and is driven by a Midas trained driver).

☐

I agree to photographs of my child(ren) being taken for activity displays, on trips, concerts or advertising, and also to take part in group photographs that are used within Kidzone.

☐

I agree to my child using Kidzone sun cream.

☐

I agree to my child using face paints as part of any activities undertaken within Kidzone.

☐

I understand that fees are payable in advance on the first working day of each month. Invoice payment period is 14-days.

Invoices can be paid by credit/debit card, home banking/BACS, by post (cheques made payable to Clackmannanshire Council) or in person.

All payment details are printed on the reverse of your monthly invoice.

☐

I understand that my child/rens place may be withdrawn if there are 2 months fees outstanding.

☐

If I decide to decrease sessions or withdraw my child(ren) from Kidzone I agree to give four-weeks written notice, or the equivalent in fees.

☐

In the event of my child leaving Kidzone, I agree to fully pay all outstanding invoices prior to their last day of attendance.

Signed

Dated

We have a Kidzone Facebook page that is used as another means of communication between Kidzone and parents, guardians and carers. This page is used to keep you updated on the things we are doing in Kidzone for example newsletters, up-coming events, children's work etc.

It is not be used to record absences or to take bookings as the page is not be checked regularly enough to do that.

Our page is a closed group/private page and so is only accessible to the parents whose children attend.

We use the children's photos every now and again and so we are sending you this parental consent form to both inform you and to request permission for your child's photo/image and personally identifiable information (name) to be published on Kidzone's Facebook page.

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a social networking site since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we as playworkers do want to celebrate your child and his/her work.

The law requires that we ask for your permission to use information about your child. Pursuant to law, we will not release any personally identifiable information without prior written consent from you as parent or guardian.

Personally identifiable information includes children's names and photo or image.

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing and such rescission will take effect upon receipt.

Please tick one of the following choices:

☐

I/We grant permission for our child's/children's photo/image and name to be published on Facebook.

☐

We do not grant permission for any photo/image and name that includes our child to be published on Facebook.

Child's Name (please print)

Name of parent, guardian or carer (please print)

Signature of parent, guardian or carer

Relationship to student

Date

If you wish to view our policies and procedures on social networking, email and internet safety, please ask a member of staff for a copy.